

arrive alive DRIVE SOBER
(registered as) ONTARIO COMMUNITY COUNCIL ON IMPAIRED DRIVING

POLICY for the Service of Alcohol at *arrive alive DRIVE SOBER* EVENTS

BACKGROUND

At some *arrive alive DRIVE SOBER* sponsored events such as annual conferences, dinners or golf tournaments, alcohol may be served or sold in conjunction with the events. Alcohol availability and consumption, however, plays a very minor part at *arrive alive DRIVE SOBER* events and given our mission, every reasonable step possible will be taken to prevent drinkers at *arrive alive DRIVE SOBER* events from driving. In other words, if you drive away from an *arrive alive DRIVE SOBER* event, you are sober.

GOALS OF THE POLICY

arrive alive DRIVE SOBER is not against the use of alcohol when it is served and used safely, responsibly and in a legal manner. However, given *arrive alive DRIVE SOBER*'s deep and uncompromising concern about driving while impaired, the goals of this policy are:

- to ensure that those who consume alcohol at *arrive alive DRIVE SOBER* events do not drink and drive;
- to keep drinkers and the people they come in contact with, safe and out of harm's way;
- to reduce, if not eliminate the risk, of being sued;
- to establish rules for the safe and legal service of alcohol at all *arrive alive DRIVE SOBER* events.
- to set a good example for other community organizations to follow if they provide alcohol.

Abiding by the rules set out in this policy will increase the likelihood of achieving the goals and will contribute to the success of *arrive alive DRIVE SOBER* events and the enjoyment of *arrive alive DRIVE SOBER* event participants.

POLICY COMPONENTS

A. *Approval of alcohol service at all arrive alive DRIVE SOBER events*

- 1) All requests to have alcohol service sponsored by, arranged for and/or paid by *arrive alive DRIVE SOBER* at its events (e.g. annual conferences, fundraising events such as dinners or golf tournaments) must be presented to the *arrive alive DRIVE SOBER* Board of Directors for approval.
- 2) Organizers of an *arrive alive DRIVE SOBER* event in which the event is supported in whole or in part by government funding will inform the government granting body of the intention to serve alcohol at the event.

B. *Alcohol Service Categories*

Alcohol service (as per A. 1) above falls under three categories. They are:

1. The alcohol service is catered and provided by a Liquor License Act licensed facility such as a hotel or restaurant.
2. The alcohol service is provided in a facility licensed for a Special Occasion Permit (SOP) event. In this situation, the SOP applicants are responsible for serving alcohol.
3. Other alcohol service

In this category, *arrive alive DRIVE SOBER* does not sponsor nor arrange for alcohol service at an *arrive alive DRIVE SOBER* event, but alcohol is available elsewhere in the facility where the event is taking place.

C. Rules applied to alcohol service by a catered licensed facility (B.1 above)

1. The Board of Directors will designate a minimum of two (2) *arrive alive DRIVE SOBER* members and/or stakeholders to act as event coordinators. Event coordinators perform the following tasks:

- Communicate to the caterer that alcohol sold at the event must be done so in strict adherence to the Liquor License Act of Ontario.
- Attend the event to ensure that the above requirement is adhered to and to encourage drinkers to drink safely.
- Recruit additional volunteers as required to help oversee the event and ensure the safe and legal service of alcohol.
- Advise the volunteers of the contents of this policy and meet with the volunteers and the caterers prior to the event to review policy and to determine how to deal with problems should difficult situations arise.
- Oversee the event and take responsibility to close the bar if violations to the spirit and letter of this policy is broken (e.g. someone is becoming intoxicated, troublesome, rowdy or violent).
- Confirm in conjunction with the Board, that sufficient general and D&O liability insurance is in effect. Additionally, confirm that the owner of the facility has sufficient (in excess of ten million dollars) liability insurance.
- Discourage drinkers from driving from the event until they are unquestionably sober.
- If necessary, arrange alternate transportation and/or call the police to prevent a participant from driving while impaired.
- Place the *arrive alive DRIVE SOBER* safe alcohol consumption sign in a prominent location near the bar and in a table tent format on tables (see no. 12 below).
- Write a brief report to the Board soon after the event to advise the Board on how the event went and especially to note if there were any problems encountered and how they were resolved.

2. Alcoholic drinks must be sold and not provided free of charge.

3. A maximum of two (2) alcoholic drinks will be sold to any individual customer at one time. Drink tickets (if they are used) can be redeemed for a cash refund, whenever alcohol is available for sale.

4. Alcoholic drinks must be standard drink portions. A standard drink equals 12 ounces of regular strength beer (5% alcohol) or 5 ounces of table wine (12% alcohol) or 1.5 ounces of 80 proof spirits, which indicates that 40% of the contents of the drink (or bottle) contains alcohol.

5. No person will be allowed to drink to, or beyond, intoxication.

6. However unlikely, no person who has been consuming alcohol and is intoxicated will be allowed to drive away from the event in such condition. Alternate transportation will be provided or arrangements will be made for the person to be taken care of until they are sober. The police will be called if necessary.

7. Non alcoholic drinks must be available for free.

8. Food must be served.

9. There will be no last call.

10. Only persons of legal drinking age will be served alcohol.

11. Prior to the opening of the bar, an announcement will be made inviting attendees to purchase alcoholic drinks and to remind people, that except for non-alcoholic drinks, also available, if they are going to be driving, that they are not to be drinking.

12. The sign (see C.1. above) should strongly encourage attendees that are drinking to plan for a safe ride home.

13. Event coordinators and volunteers are prohibited from consuming any alcohol during the day of the event, regardless of where the alcohol is obtained.

14. Event coordinators will anticipate the number of people who will attend the event and recruit a sufficient number of arrive alive DRIVE SOBER volunteers to supervise and manage the event safely.

D. Rules applied to alcohol service available at a facility where an arrive alive DRIVE SOBER event is taking place (see Policy Component B. 3., other alcohol service)

The organizers of the event will designate a person(s) to:

1. Acknowledge publicly at the *arrive alive DRIVE SOBER* event that alcohol is available in the facility (e.g. at a commercial bar).

2. Remind event participants that if they consume alcohol, to do so safely and responsibly and never drink and drive.

3. If necessary, take steps to prevent event participants from driving while impaired. Arrange alternate transportation. If necessary, call the police. (The rationale for this is simple; *arrive alive DRIVE SOBER* friends do not let other *arrive alive DRIVE SOBER* friends drink and drive).

Policy Approval and Review

The *arrive alive DRIVE SOBER* Board of Directors has approved this policy on June 1st 2011. It will be reviewed annually and the *arrive alive DRIVE SOBER* Board of Directors will then make revisions as necessary.